Addendum to the Fall 2013 Catalog

This Addendum is an integral part of the College’s Catalog. **Unless otherwise indicated, all information published herein becomes or remains effective 11/4/13.**

under programs beginning on page 52 add the following programs and descriptions

**Associate of Applied Business or Applied Science, Human Resource Administration**

The Associate of Applied Science, Business Human Resource Administration program provides graduates with the skills needed to perform successfully in today’s business dynamics. The student is provided with the necessary business and human resource administration theory to enable them to understand the demands of a modern business in a competitive environment. The curriculum is designed so that the graduate is prepared for employment in entry level human resources administration positions in a variety of industries.

<table>
<thead>
<tr>
<th>Core</th>
<th>32 Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>CAP 101 Introduction to Business Applications</td>
<td>4</td>
</tr>
<tr>
<td>COM 105 Speech Communication</td>
<td>4</td>
</tr>
<tr>
<td>ECN 101 Macroeconomics</td>
<td>4</td>
</tr>
<tr>
<td>ENG 111 Composition I*</td>
<td>4</td>
</tr>
<tr>
<td>ENG 112 Composition II*</td>
<td>4</td>
</tr>
<tr>
<td>HUM 101 Ethics*</td>
<td>4</td>
</tr>
<tr>
<td>MTH 120 Quantitative Reasoning*</td>
<td>4</td>
</tr>
<tr>
<td>PSY 101 Principles of Psychology</td>
<td>4</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Concentration</th>
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<tbody>
<tr>
<td>ACC 140 Accounting I</td>
<td>4</td>
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<tr>
<td>ACC 141 Accounting II</td>
<td>4</td>
</tr>
<tr>
<td>BUS 101 Introduction to Business</td>
<td>4</td>
</tr>
<tr>
<td>BUS 115 Business Communications</td>
<td>4</td>
</tr>
<tr>
<td>BUS 130 Marketing</td>
<td>4</td>
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<td>BUS 140 Project Management</td>
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</tr>
<tr>
<td>BUS 170 Business Law</td>
<td>4</td>
</tr>
<tr>
<td>BUS 185 Introduction to Quantitative Analysis</td>
<td>4</td>
</tr>
<tr>
<td>MGT 102 Management Principles</td>
<td>4</td>
</tr>
<tr>
<td>MGT 205 Small Business Management</td>
<td>4</td>
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<tr>
<td>MGT 203 Human Resources Management</td>
<td>4</td>
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<tr>
<td>HRA 220 Human Relations</td>
<td>4</td>
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</table>
HRA 240  Employment Law  4
HRA 230  Labor Relations  4
HRA 270  Employee Selection  4
HRA 280  Training and Development  4
Total Credit Hours  9

Associate of Applied Business or Applied Science, Hotel & Restaurant Management

The Associate of Applied Business or Applied Science Hotel & Restaurant Management program provides graduates with the skills needed to perform successfully in today’s business dynamics. The student is provided with the necessary business theory to enable them to understand the demands of a modern business in a competitive environment. The curriculum is designed so that the graduate is prepared for employment in entry level employment in the hotel/ restaurant field.

### Core  32 Credit Hours

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>CAP 101</td>
<td>Introduction to Business Applications</td>
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</tr>
<tr>
<td>COM 105</td>
<td>Speech Communication*</td>
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<td>Ethics*</td>
<td>4</td>
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<tr>
<td>MTH 120</td>
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<td>4</td>
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<td>PSY 101</td>
<td>Principles of Psychology*</td>
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### Business Core  40 Credit Hours

<table>
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<td>ACC 140</td>
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<tr>
<td>ACC 141</td>
<td>Accounting II</td>
<td>4</td>
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<tr>
<td>BUS 101</td>
<td>Introduction to Business</td>
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<tr>
<td>BUS 115</td>
<td>Business Communications</td>
<td>4</td>
</tr>
<tr>
<td>BUS 130</td>
<td>Marketing</td>
<td>4</td>
</tr>
<tr>
<td>BUS 140</td>
<td>Project Management</td>
<td>4</td>
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<tr>
<td>BUS 170</td>
<td>Business Law</td>
<td>4</td>
</tr>
<tr>
<td>BUS 185</td>
<td>Introduction to Quantitative Analysis</td>
<td>4</td>
</tr>
<tr>
<td>MGT 102</td>
<td>Management Principles</td>
<td>4</td>
</tr>
<tr>
<td>MGT 205</td>
<td>Small Business Management</td>
<td>4</td>
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### Hotel Restaurant Management Focus  24 credit hours

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Credits</th>
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<tbody>
<tr>
<td>HRB 210</td>
<td>Introduction to the Lodging and Food Service Industry</td>
<td>2</td>
</tr>
<tr>
<td>HRB 220</td>
<td>Supervision in the Hospitality Industry</td>
<td>2</td>
</tr>
<tr>
<td>HRB 230</td>
<td>Managing Front Office Operations</td>
<td>4</td>
</tr>
<tr>
<td>HRB 240</td>
<td>Managing Housekeeping Operations</td>
<td>4</td>
</tr>
<tr>
<td>HRB 250</td>
<td>Managing Service in Food &amp; Beverage Operations</td>
<td>2</td>
</tr>
<tr>
<td>HRB 260</td>
<td>Planning and Control for Food and Beverage Operations</td>
<td>2</td>
</tr>
<tr>
<td>HRB 270</td>
<td>Hospitality Sales and Marketing</td>
<td>4</td>
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<tr>
<td>HRB 280</td>
<td>Hotel and Restaurant Accounting</td>
<td>4</td>
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</table>

Total Credit Hours  96

Associate of Applied Business or Applied Science, Marketing

The Associate of Applied Business or Applied Science, Marketing program provides graduates with the skills needed to perform successfully in today’s business dynamics. The student is provided with the necessary business and marketing theory to enable them to understand the demands of a modern business in a competitive environment. The curriculum is designed so that
the graduate is prepared for employment in entry level marketing or marketing training positions in a variety of industries.

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<tr>
<td>MGT 104 Retail Management</td>
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<tr>
<td>MKT 111 Digital Marketing</td>
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<tr>
<td>MKT 113 Promotion Strategies</td>
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<tr>
<td>MKT 121 Marketing Research</td>
<td>4</td>
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<tr>
<td>MKT 122 Consumer Behavior</td>
<td>4</td>
</tr>
<tr>
<td>MKT 132 Sales Fundamentals</td>
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</tr>
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</table>

Total Credit Hours 96

*A General Education course

Under COURSE DESCRIPTIONS (page 83) ADD the following Courses

- HRA 220 Human Relations (4)
  This course examines the four major issues in human relations: understanding and managing one’s self, dealing effectively with others, fostering career success, and managing one’s personal life. These issues are presented within the premise that career and personal success are interrelated. Prerequisite: None

- HRA 230 Labor Relations (4)
  The study of labor relations examines the interactions between organized labor unions and company management. These interactions between unions and management include rights and responsibilities, negotiations, and collective bargaining. Prerequisite: MGT 203

- HRA 240 Employment Law (4)
  This course surveys the key issues in employment law, describing the relationship between employers and employees, describing the scope of laws protecting employees from unlawful discrimination on the job, and introducing other employment matters such as workers’ compensation and union agreements. Prerequisite: MGT 203

- HRA 270 Employee Selection (4)
  This course covers fundamental and advanced methods of recruitment, selection, and placement techniques. It includes well-known methods, such as interviewing and employee testing, as well as controversial methods, such as handwriting analysis and drug testing. Prerequisite: MGT 203

- HRA 280 Training and Development (4)
  This course examines training and development as a human resources function. It offers students an opportunity to become familiar with adult learner styles and issues, needs assessment, goal setting, design, and evaluation. It examines various delivery options, including Web-based training. Prerequisite: MGT 203
HRB 210 INTRODUCTION TO THE LODGING AND FOOD SERVICE INDUSTRY (2)
This is an introduction of the lodging and food service industry. In addition to offering a historical perspective, the course will introduce all hotel operating areas to give students an understanding of each department and how it operates. Students will learn about the complex interrelationships involved in the hospitality business and discover the variety of available career opportunities. Prerequisite: None

HRB 220 SUPERVISION IN THE HOSPITALITY INDUSTRY (2)
This course introduces students to the supervisory skills necessary to succeed in a hospitality career. Students will be prepared to meet the expectations of management, employees, and guests. This course is designed to provide students with the principles of supervision as they apply specifically to the hospitality industry. During this course students will create a professional development plan for their career. None

HRB 230 MANAGING FRONT OFFICE OPERATIONS (4)
This course provides students with an in-depth look at management of the front office and how this department interacts with other hotel departments to create efficiencies and memorable guest experiences. Topics includes the potential impact of automated information technologies on a variety of front office functions, front office operations with respect to human resources management, business forecasting, revenue management, budget planning, the impact of e-commerce and social networking on front office operations and the front office staff's role in delivering high-quality service. Prerequisite: None

HRB 240 MANAGING HOUSEKEEPING OPERATIONS (4)
This course is designed to provide students with the principles of housekeeping management as they apply specifically to the hospitality industry, detailing what it takes to direct day-to-day operations of this department. Topics include, identifying the role of housekeeping in a hospitality operation, utilization of environmentally sound procedures for sustainable housekeeping, planning and organizing the work of the hospitality housekeeping department, training, scheduling, motivating, budgeting and cost controls. Prerequisite None

HRB 250 MANAGING SERVICE IN FOOD & BEVERAGE OPERATIONS (2)
In this course students will learn how each aspect of a food service operation contributes to the guest experience and will explore unique features of a variety of food and beverage operations. This course provides students with practical skills and knowledge for effective management of food service operations. It presents basic service principles while emphasizing the importance of meeting and, whenever possible, exceeding the expectations of guests. Prerequisites: HRB 210 & HRB 220

HRB 260 PLANNING AND CONTROL FOR FOOD & BEVERAGE OPERATIONS (2)
This course provides introduces students to control processes used to reduce costs in food and beverage operations worldwide. The course explores how planning and control functions can help operations work more efficiently, compete for market share, and provide value to guests. Included are standards determination, operating budget, cost-volume-profit analysis, income and cost control, menu pricing, theft prevention, labor cost control, and computer applications. Prerequisites: HRB 210 & HRB 220.

HRB 270 HOSPITALITY SALES AND MARKETING (4)
This course focuses on a customer-oriented and practical approach for effectively marketing hotels and restaurants. This course explores the “four Ps” (price, product, promotion, and place) as they relate to specific market segments. In addition, the Internet’s increasing role in sales and marketing is explored in regards to social media and social networks, using the Internet to build brand awareness, and sales and marketing in the Web 2.0 world. This course is designed to provide students with a solid background in hospitality sales and marketing, with a main focus on practical sales techniques for selling to targeted markets. Prerequisites: HRB 210 & HRB 220.

HRB 280 HOTEL AND RESTAURANT ACCOUNTING (4)
This course provides a basis for understanding of hospitality accounting concepts and procedures, processing of hospitality financial data, and the flow of financial information in the accounting cycle that result in the production of financial statements. The course examines several introductory managerial accounting concepts, including information on the role of accounting in successful business decision making, fair value accounting, feasibility studies, and buying a franchise. Prerequisites: HRB 210 & HRB 220.

MKT 111 DIGITAL MARKETING (4)
This course provides students an overview of existing and emerging technologies and approaches used by successful digital marketers to acquire, cultivate and measure customer relationships. Students will develop a deeper understanding of social media, search engines, email, internet marketing, content management, emerging media and key metrics. Prerequisite: BUS 130

MKT 113 PROMOTION STRATEGIES (4)
This course provides students an overview in understanding an organization’s external communication processes from a theoretical and managerial perspective. Students will develop a deeper understanding of advertising, personal selling, sales promotion and publicity. Prerequisite: BUS 130
MKT 121 MARKETING RESEARCH
This course provides students with a basic understanding of marketing research methods and how these methods are used in managerial decision-making. Students will develop a deeper understanding of data collection techniques, measurement and scaling, sampling techniques, and data analysis. Prerequisite: BUS 130

MKT 122 CONSUMER BEHAVIOR
This course provides students with a basic understanding of consumer behavior in the development and implementation of effective marketing strategies. Students will develop a deeper understanding of individual consumer behavior, social and cultural influences on consumer behavior, and the consumer-decision process. Prerequisite: BUS 130

MGT 104 RETAIL MANAGEMENT
This course addresses retail store management. Topics covered include financing, warehousing, pricing, displaying, personnel issues, cash handling, and marketing. Prerequisite: MGT 102

MKT 132 SALES FUNDAMENTALS
This course provides students with a solid foundation for developing professional/relationship selling skills. Students will develop a deeper understanding of personal selling, initiating customer relationships and developing customer relationships. Prerequisite: BUS 101.

FALL 2013 Adjunct Faculty Listing
Addendum to the Academic Catalog

This Addendum is an integral part of the College’s Catalog. Unless otherwise indicated, all information published herein becomes or remains effective September 26, 2013.

All Beckfield College faculty have been determined to be qualified by their academic and professional credentials to teach the courses assigned to them. Most of the College’s faculty are adjunct (part-time) faculty. Many of these, in addition to their academic qualifications, are currently working, or have worked, in a profession or academic discipline directly related to the courses assigned to them. All faculty are assigned to courses according to their availability and the availability of courses which they are qualified to teach.

ALLIED HEALTH

Luther Bond, LMT/CRC       Tri County
Diploma, Medical Massage Therapy, Cincinnati School of Medical Massage
Diploma, Electronic Technology, ITT Technical Institute

Gerald Bates APT       Tri County
BA, Social Behavioral Sciences, The Johns Hopkins University
MBA Harvard University
M.Div., Yale Divinity School

Michael Callihan       Tri County
BSN, Miami University

Jenny L. Clem, CPC       Florence
Certificate, American Academy of Professional Coders

James Crowley       Florence
BS, Health and Physical Education, Indiana University
MS, Sport Sciences, Indiana University

Jonathan Edell       Tri County
Terrell Ellis  
Tri County

Everlee Gripshover  
Florence
AS, Medical Assisting, National College
Diploma, Medical Assisting, Gateway Community and Technical College

Kenyon D. Hackworth  
Tri County
BS, Biology, Stillman College
DC, Life University College of Chiropractic

Dawn Hermes  
Tri County
Diploma, Good Samaritan Hospital School of Nursing

Tenesa Jordan, RMA  
Tri County
Diploma, Southwestern College of Business

Kimberly Lanzarotta  
Tri County
AAS Nursing, Cincinnati State

Carla C. Laycock, LPN  
Tri County
Diploma, Practical Nursing, Hondros College

Juanita L. Myrick  
Tri County
AAS, Medical Assisting Services, University of Cincinnati

Steve Nagle  
Florence
BS Physical Education, Eastern Kentucky University

Shawnrae Phillips  
Tri County
Diploma, Medical Assisting, Southwestern College of Business

Nancy Rust  
Tri County
AAS Nursing, Northern Kentucky University
Bachelor of Elected Studies, Thomas More
Paralegal Certificate, Beckfield College

Nicolas Simpson  
Tri County

Tawnyn Simpson  
Florence
AS A, General Studies, University of Cincinnati

Stephanie Sizemore  
Tri County
Diploma Medical Assisting, Institute of Medical Dental Technology, Cincinnati

Brenda Skirvin  
Florence

Patrick K. Stanley  
Tri County
Diploma, Electronics Technology, DeVry Institute of Technology
DC, Palmer College of Chiropractic

Michelle L. Willhoff, RMA  
Florence
AAS, Paralegal Studies, Kentucky Career Institute
AAS, Medical Assisting, Beckfield College

Jennifer Wilson, CPC, CPO, CEMC  
Florence
Certificate, Organizational Leadership, Northern Kentucky University
Diploma, Medical Office Technology, Beckfield College
BUSINESS AND TECHNOLOGY

David Baldwin  Tri County
MIS, Information Systems, University of Phoenix
MBA, Project Management, Florida Institute of Technology

Denise Becker  Florence
AA, General Studies, University of Cincinnati
BS, Social Science, University of Cincinnati
M.Ed., Personnel Training, Education & Development, Xavier University

Jerry Black  Tri County
BS, Computer Science, Wright State University
MS, Computer Science, Wright State University

William J. Carr  Florence
BS, Hospitality Management, University of Houston

Kevin Conner  Florence
AA, Business Administration, Thomas More College
BA, Computer Science, Thomas More College
MBA, Xavier University

Terrance Cusaac  Florence
BS, Criminal Justice, Benedict University
Master of Public Administration, Troy University
Ph.D., Organizational Management, Capella University

Elmer Donavan  Florence
MBA, Thomas More College

Lisa Elliot  Florence
BA, Classics, Miami University
MA, History, Miami University
JD, Western New England University

Darren Gray  Tri County
BA, Liberal Arts, Xavier University
MBA, Management Information Systems, Xavier University

Jay George  Florence
BA, Physics, Slippery Rock University

Pamela J. Hirn  Florence
BBA, Morehead State University

Lawrence Jackson  Florence
AAS, Computer Repair Technician, Kentucky Career Institute

Elyse Jenkins  Tri County
BS, Electrical Engineering, North Carolina A & T State University
MBA, University of Dallas

Yan Krayterman  Tri County
AAS, Network Engineering, Sinclair Community College
BS, Heating and Engineering, Odessa State Polytechnic University
MS, Heating and Engineering, Odessa State Polytechnic University

Beverly S. Manning  Florence
AA, Business, University of Phoenix
BS, Management, University of Phoenix
Chrishawn Marsh            Tri County
    BA, Telecommunication, Bowling Green State University
    MA, American Culture Studies, Bowling Green State University

Katie Mitchell             Florence
    AAS, Education, Kalamazoo Valley Community College
    BA, Organizational Management, Ashford University
    M.Ed., Ashford University

Lisa M. Moeller            Florence
    BS, Paralegal Studies, Beckfield College
    MS, Human Resource Management, DeVry University

Douglas Mujeye             Tri County
    BBA, Computer Information Systems, Solusi University
    MS, Information Systems, Northern Kentucky University

Thomas Dewey Nimmo         Tri County
    BBA, Business, University of Cincinnati
    MBA, Business Administration, Xavier University

Nicolas Patti              Florence

Sandra Rice                Florence
    BS, Industrial Technology, Salem International University

Ronald P. Richards         Florence
    BS, Business Administration, Indiana University

Terry Rogers               Florence
    BS, Business Administration Technology, Northern Kentucky University
    BS, Political Science, Northern Kentucky University

Deborah S. Ruth            Florence
    AA, Elected Studies, Thomas More College
    BBA, Business Administration, Thomas More College
    MBA, Business Administration, Thomas More College

Zachary M. Schaffner       Florence
    BBA, Computer Information Systems, Eastern Kentucky University
    MBA, Applied Management, Indiana Wesleyan University

Scott S. Smith             Florence
    BS, Finance, Miami University
    MA, Management, Antioch University

Janaya Trotter             Tri County
    BA, Criminology, The Ohio State University
    JD, Northern Kentucky University

Jay Van Ryzin              Florence
    DPI, Business, Concordia University
    BA, Business Administration, University of Wisconsin
    M.Ed., University of the Cumberlands

Mark A. Yelton             Florence
    BA, Sociology, University of Kentucky
    MA, Education, University of Kentucky
GENERAL EDUCATION

John Antony  Tri County
BA, International Studies (Minor in Business & Political Science), Northern Kentucky University
JD, Northern Kentucky University

Danita Camper  Tri County
BA, English, Ohio State University
MA, Literary Studies, University of Aberdeen

Richard Converse  Tri County
BS, Biology, University of Cincinnati
MS, Biological Sciences, University of Cincinnati

Meghan S. Curry  Tri County
BA, English Education, Northern Kentucky University
MA, English, Northern Kentucky University

Milene Donlin  Florence
BA, Molecular, Cell and Development Biology, University of California
MS, Biology, Temple University
Master of Public Health, University of Cincinnati

Darlene S. Hollon  Tri County
BA, English, Northern Kentucky University
MA, English, Xavier University

Jessica Hughes  Florence
BA, Journalism, University of Cincinnati
MA, Journalism and Media Studies, University of Nevada Las Vegas

David Kaufman  Tri County
BS, Nutritional Sciences, The Pennsylvania State University
DC, Logan College of Chiropractic

Allan E. Kennedy  Florence
BA, History, Berea College
MA, Education, University of Kentucky

Susan R. Kling  Florence
AA, Liberal Arts and Business, Pennsylvania State University
BA, Liberal Arts and English, Mount St. Joseph College
MA, Education, Northern Kentucky University

Laura K. Laws  Tri County
B.S.Ed., Mathematics, Brescia University
MA, Education, Northern Kentucky University

Jayson D. Levine  Tri County
BS, Biology, Adelphi University
DC, Life University College of Chiropractic

Steven M. Lewis  Florence
BS, Psychology, Northern Kentucky University
M.Ed., Special Education, Antioch University

Nancy N. Marcum  Florence
BA, Journalism and Speech Communication, Northern Kentucky University
MS, Management, Indiana Wesleyan University
Katie McGoron
Tri County

Jennifer H. Miller
Florence
BS, Forensic Science, Eastern Kentucky University
PhD, Anatomical Sciences and Neurobiology, University of Louisville

Gregory Oxley
Tri County
BA, Music, Cumberland College of Kentucky
MA, Church Music, Southern Baptist Theological Seminary

Robert Parker
Tri County
BS, Human Biology, National College of Chiropractic
DC, National College of Chiropractic

Sharon Price
Florence
BA, Communications, Virginia Wesleyan College
MA, English, Northern Kentucky University

Jennifer M. Ritson
Florence
BS, Interdisciplinary Studies, Texas State University
MA, Teacher as Leader, Northern Kentucky University

Valerie D. Simmons
Florence
BA, English, Indiana University
MLS, Indiana University

Katie J. Southerland
Florence
BA, English, Northern Kentucky University

Yiwen L. Stratton
Tri County
BS, Nutrition and Dietetics, Taipei Medical University
MS, Nutrition Sciences, Ohio State University
MBA, Business Administration, University of Cincinnati
PhD, Nutrition Biochemistry, Ohio State University

Ursula A. Turner
Florence
BS, Biology, Alabama A&M University
MS, Anatomy, Wright State University
MPH, Wright State University

Rodney Umbstead
Florence
AA, Liberal Arts, Mercyhurst Northeast College
BS, Biology, Morehead State University
MS, Biology, Morehead State University

Rachel N. Wolf-Severs
Florence
BA, Psychology, University of Dayton
MA, Clinical Psychology, Western Kentucky University

Andrew Yauch
Tri County
AAS, Health and Fitness, Cincinnati State

**CRIMINAL JUSTICE**

Stuart W. Bassman
Tri County
BA, Philosophy, Brooklyn College
MA, Psychology, New School for Social Research
EdD, Counselor Education, University of Cincinnati
Elizabeth C. Jones             Tri County
BA, Psychology, Georgetown College
MS, Criminal Justice, Xavier University

Brent A. McCurley         Florence
BS, Criminal Justice, University of Central Missouri
MS, Administration of Justice, University of Louisville
Certificate, Police Executive Leadership Development, University of Louisville

Kristin L. Ostrowski     Florence
BA, Criminal Justice and Political Science, University of Wisconsin
MS, Criminal Justice, University of Cincinnati
MBA, Interdisciplinary, University of Cincinnati

Steven W. Patrick       Florence
BS, Criminal Justice, University of Cincinnati
MS, Criminal Justice, University of Cincinnati
MA, Mental Health Counseling, University of Cincinnati

Howard L. Rahtz          Florence
BBA, Marketing, University of Cincinnati
MA, Rehabilitation Counseling, University of Cincinnati

Maria Roth              Tri County
Certificate, Child Abuse Recognition, University of Cincinnati
Certificate, Addictions, University of Cincinnati
Certificate, Domestic Violence, University of Cincinnati
BS, Criminal Justice, University of Cincinnati
MS, Criminal Justice, University of Cincinnati

Robert M. Sauerland, LICDC, LISW     Tri County
BSW, University of Cincinnati
MSW, University of Cincinnati
PhD, Psychology and Addiction Studies, Union Institute and University

James Seibert            Florence
AAS, Criminal Justice, Beckfield College
BS, Criminal Justice, Beckfield College

Jill A. Shelley          Tri County
AAS, Law Enforcement Technology, University of Cincinnati
BS, Criminal Justice, University of Cincinnati
MS, Criminal Justice, University of Cincinnati

Holly Simpson            Tri County
BS, Criminal Justice, University of Cincinnati
JD, Northern Kentucky University

Anthony J. Steimle      Florence
BS, Criminal Justice, University of Cincinnati

Taryn Valpey            Florence
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