ADDENDUM
TO THE
SPRING 2015
ACADEMIC CATALOG

This Addendum is an integral part of the College’s Catalog. Unless otherwise indicated, all information published herein becomes or remains effective May 18, 2015.

Under PROGRAMS OFFERED / SCHOOL OF BUSINESS AND TECHNOLOGY (Page 10), AMEND as follows:

**Bachelor of Business Administration**
(Florence campus)

The Bachelor of Business Administration (BBA) program is designed for those students who seek employment opportunities in management beyond the entry-level objectives of the corresponding associate degree program. The program prepares graduates to plan, organize, direct, and control the functions and processes of a firm or organization. The graduate will have a clear understanding of management skills, professionalism, ethics, management theory, accounting principles, marketing, business law, and economics, as well as an understanding of the importance of effective communication, cultural sensitivity, and analytical skills in today’s professional environment.

<table>
<thead>
<tr>
<th>CORE</th>
<th>80 Credit Hours</th>
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<tbody>
<tr>
<td>BUS 101</td>
<td>Introduction to Business</td>
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<tr>
<td>BUS 115</td>
<td>Business Communications</td>
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<td>BUS 140</td>
<td>Project Management</td>
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<tr>
<td>CAP 101</td>
<td>Introduction to Business Applications</td>
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<tr>
<td>COM 105</td>
<td>Speech Communication*</td>
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<tr>
<td>ECN 101</td>
<td>Macroeconomics*</td>
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<td>ECN 201</td>
<td>Microeconomics*</td>
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<tr>
<td>ENG 111</td>
<td>Composition I*</td>
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<tr>
<td>ENG 112</td>
<td>Composition II*</td>
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<td>ENG 301</td>
<td>American Literature*</td>
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<tr>
<td>HIS 215</td>
<td>American History: Society, Culture, and Law*</td>
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<tr>
<td>HUM 101</td>
<td>Ethics*</td>
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<tr>
<td>HUM 315</td>
<td>Critical Thinking*</td>
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<tr>
<td>MTH 120</td>
<td>Quantitative Reasoning*</td>
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<tr>
<td>MTH 305</td>
<td>Statistics*</td>
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<td>POL 101</td>
<td>The American Political System*</td>
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<td>PSY 101</td>
<td>Principles of Psychology*</td>
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<td>PSY 211</td>
<td>Developmental Psychology*</td>
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<td>SOC 101</td>
<td>Principles of Sociology*</td>
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<td>SOC 105</td>
<td>Interpersonal Communication*</td>
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* A General Education course

**CONCENTRATION**

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<tr>
<th>Course Code</th>
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<tr>
<td>ACC 140</td>
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<td>ACC 141</td>
<td>Accounting II</td>
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<td>ACC 300</td>
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<tr>
<td>BUS 170</td>
<td>Business Law</td>
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<td>BUS 185</td>
<td>Introduction to Quantitative Analysis</td>
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<tr>
<td>BUS 310</td>
<td>Entrepreneurship</td>
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<tr>
<td>BUS 370</td>
<td>Business Ethics</td>
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<tr>
<td>BUS 380</td>
<td>International Business and Trade</td>
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<tr>
<td>BUS 415</td>
<td>Stock Market, Money, and Risk</td>
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<td>MGT 102</td>
<td>Management Principles</td>
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<td>MGT 205</td>
<td>Small Business Management</td>
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<td>MGT 305</td>
<td>Leadership</td>
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<td>MGT 350</td>
<td>Strategic Planning</td>
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<td>MGT 405</td>
<td>Organizational Behavior</td>
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<tr>
<td>MGT 425</td>
<td>Labor and Employment Law</td>
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<tr>
<td>MGT 450</td>
<td>Purchasing, Logistics And Supply Chain Management</td>
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<tr>
<td>MGT 455</td>
<td>Operations Management</td>
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<tr>
<td>MGT 470</td>
<td>Senior Seminar Issues in Management</td>
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Elective Choices 28

**Elective Pool (choose 28 credits)**

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<th>Course Code</th>
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<td>BUS 120</td>
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<td>BUS 130</td>
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<td>BUS 150</td>
<td>Salesmanship</td>
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<td>HOS 210</td>
<td>Introduction to Hospitality</td>
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<tr>
<td>HOS 212</td>
<td>Hospitality Safety and Security</td>
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<tr>
<td>HOS 220</td>
<td>Travel and Tourism</td>
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<tr>
<td>HOS 230</td>
<td>Front Office Management</td>
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<td>HOS 240</td>
<td>Hospitality Management</td>
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<td>HOS 250</td>
<td>Hospitality Externship</td>
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<tr>
<td>HRB 210</td>
<td>Introduction to the Lodging and Food Service Industry</td>
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<td>HRB 220</td>
<td>Supervision in the Hospitality Industry</td>
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<td>HRB 230</td>
<td>Managing Front Office Operations</td>
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<tr>
<td>HRB 240</td>
<td>Managing Housekeeping Operations</td>
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<td>HRB 250</td>
<td>Managing Service in Food &amp; Beverage Operations</td>
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<tr>
<td>HRB 260</td>
<td>Planning and Control for Food and Beverage Operations</td>
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<tr>
<td>HRB 270</td>
<td>Hospitality Sales and Marketing</td>
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</table>
Under WITHDRAWAL FROM THE COLLEGE (Page 72), ADD the following:

Students returning to any Nursing Program after withdrawing from Beckfield College must pass the TEAS (Test of Essential Academic Skills) test with a 66% or higher for the AASN (pre-RN) program and 56% or higher for the Diploma (pre-PN) program to be considered for readmission. It consists of four sections: Reading, Mathematics, Science, and English and Language Usage. The TEAS is a scheduled, proctored test that requires up to 4 hours to complete. No calculators are permitted. The TEAS can only be taken twice per any readmission application to the nursing department with minimally 10 days not counting weekend days in between testing. The TEAS test will be paid (cash, credit card, or money order) in advance by the returning applicant.

Under COURSE DESCRIPTIONS (Page 87), ADD the following:

Information Technology (IT)
Information Technology in Business (ITB)
Information Technology: Virtualization (ITV)
Programming and Development (DEV)
Network Technology (NET)

Under COURSE DESCRIPTIONS (Page 87), AMEND the following:

BIO 120 Palpation – Clock Hour (30 hrs)

MMT 295 EXTERNSHIP IN MASSAGE THERAPY (120 hrs)
Under the direction of a Licensed Massage Therapist, students will implement the massage techniques and business practices learned during the program. Students will perform 25 one-hour massages, perform intake interviews and assessments, create treatment plans, monitor client progress, maintain records, and communicate in a meaningful way with clients. A grade of C (70%) is the minimum passing grade in this course. Prerequisite: MMT 131 and a one-hour massage from a Licensed Massage Therapist. Pre or Co requisite: MMT 141.

UNDER GOVERNANCE, ADMINISTRATION, AND STAFF (Page 123), ADD the following:

Dean, Dental Assisting Marina S. Davar, CDA, RDH, M.Ed (Tri-County)
Dean, Online Learning dana hildebrand (Florence)
Coordinator, Penn Foster Sandra Rice
Program Coordinator, Personal Training Abbie Reboisky, BS (Tri-County)
Under FULL-TIME INSTRUCTIONAL STAFF (Page 124), AMEND as follows:

Michelle Kerns, RN  Florence  AAS, Nursing, Northern Kentucky University  BSN, Northern Kentucky University

Marina S. Davar, CDA, RDH, M.Ed.,  Tri-County  AAS, Dental Hygiene, Youngstown State University  M.Ed., Education/Linguistics, Georgian State University

SPRING 2015 TERM - Adjunct Faculty Listing

All Beckfield College faculty have been determined to be qualified by their academic and professional credentials to teach the courses assigned to them. Most of the College’s faculty are adjunct (part-time) faculty. Many of these, in addition to their academic qualifications, are currently working, or have worked, in a profession or academic discipline directly related to the courses assigned to them. All faculty are assigned to courses according to their availability and the availability of courses which they are qualified to teach.

ALLIED HEALTH

Beth McFarland  Tri County  Certificate, Dayton School of Medical Massage

Steve Nagle  Florence  BS Physical Education, Eastern Kentucky University

Jayson D. Levine  Tri County  BS, Biology, Adelphi University  DC, Life University College of Chiropractic

Tracy Adams  Tri County  Certificate, Massage Away School of Therapy

Craig Allgower  Tri County  BS, Chiropractic, National College of Chiropractic  BGS, Ohio University

Fatima Ba  Tri County  Diploma, Medical Office Assistant, National College  AAS, Medical Assisting, National College

Daniel Bracken  Tri County  AA, Nursing, Eastern Kentucky University

James Crowley  Florence  BS, Health & Physical Education, Indiana University  MS, Sport Sciences, Indiana University

Mary Deuss  Tri-County  AAS, Personal Training, Beckfield College

Darina Estep  Florence  BSN, Northern Kentucky University
Sean Gillen  Florence  
BS, Healthcare Management, Beckfield College

Dr. Luke Grantz  Tri County  
BA, Palmer College of Chiropractic  
DC, Palmer College of Chiropractic

Everlee Gripshover  Florence  
Diploma, Medical Assisting, Gateway Community and Technical College  
AS, Medical Assisting, National College

Gabrielle Hiudt  Tri County  
Occupational Certificate, Hocking College

Lori Hunt, CPC  Florence  
Diploma, Phillips College

Pam Klinefelter  Tri County  
AAS, Medical Assisting, Cincinnati State

Lori Martin  Tri County  
AAS, Medical Assisting, University of Cincinnati

Tisa McGraw  Tri County  
PN, Hondros College  
MT, Central Ohio School of Massage

Michael Murphy  Tri County  
AA, Education, Miami University  
BIS, Miami University

Juanita L. Myrick  Tri County  
AAS, Medical Assisting Services, University of Cincinnati

Pamela Newell  Tri County  
Diploma, Self Health Institute of Massage  
BA, Psychology, Miami University

Michelle Patrick-Buker  Tri County  
BA, Physical Education, Cedarville University

Abbie Rebosky  Tri County  
BS, Biology, Youngstown State University

Nicolas Simpson  Tri County  
BS, Sport Science & Fitness Management, North Carolina Agricultural & Technical State University

Stephanie Sizemore  Tri County  
Diploma, Medical Assisting, Institute of Medical Dental Technology, Cincinnati

Jessica South  Florence  
AAS, Medical Assisting/Medical Coding & Billing, National College
Alexander Turner Tri County
BS, Exercise Science, St. Louis University

Justin Vaske Florence
BA, Physical Education, Denison University
MS, Health Education, University of Cincinnati

Mark Walker Tri County
BA, Criminology, The Ohio State University
MA, Education Human Performance and Sport Science, Tennessee State University

Jennifer Wilson, CPC, CPCO, CEMC Florence
Diploma, Medical Office Technology, Beckfield College
Certificate, Organizational Leadership, Northern Kentucky University
BA, Organizational Leadership, Northern Kentucky University

Anna Wolford Florence
AAS, Nursing, Northern Kentucky University

Andrew Yauch Tri County
AAS, Health and Fitness, Cincinnati State

**BUSINESS AND TECHNOLOGY**

Timothy Ashton Tri County
BBA, Finance Marketing, University of Cincinnati
MBA, Xavier University

Ken Baker Tri County
BS, Social Science, Portland State University
Certificate, College Teaching, Capella University
MBA, University of Phoenix

Jerry Black Tri County
BS, Computer Science, Wright State University
MS, Computer Science, Wright State University

Nicki Black Florence
AAS, Business, Thomas More College
BA, Business Administration, Thomas More College

William J. Carr Florence
BS, Hotel Management, University of Houston

Michael Clos Florence
BBA, Thomas More College
MBA, Thomas More College

Kevin Connor Florence
AA, Business Administration, Thomas More College
BA, Computer Science, Thomas More College
MBA, Xavier University

John Hardy Florence
BS, Industrial Arts Teaching, Eastern Kentucky University
MA, Education, Northern Kentucky University
Nathan Jaskowiak  Florence  
BS, Information Systems, Northern Kentucky University  
MS, Information Systems, Northern Kentucky University  

Yan Krayterman  Tri County  
AAS, Network Engineering, Sinclair Community College  
BS, Heating and Engineering, Odessa State Polytechnic University  
MS, Heating and Engineering, Odessa State Polytechnic University  

Chrishawn Marsh  Tri County  
BA, Telecommunication, Bowling Green State University  
MA, American Culture Studies, Bowling Green State University  

Katie Mitchell  Florence  
AAS, Education, Kalamazoo Valley Community College  
BA, Organizational Management, Ashford University  
M. Ed., Ashford University  

Thomas Nimmo  Tri County  
BBA, Business, University of Cincinnati  
MBA, Business Administration, Xavier University  

Ronald P. Richards  Florence  
BS, Business Administration, Indiana University  

Deborah S. Ruth  Florence  
AA, Elected Studies, Thomas More College  
BBA, Business Administration, Thomas More College  
MBA, Business Administration, Thomas More College  

Zachary M. Schaffner  Florence  
BBA, Computer Information Systems, Eastern Kentucky University  
MBA, Applied Management, Indiana Wesleyan University  

Scott Smith  Florence  
BS, Finance, Miami University  
MA, Management, Antioch University  

Janaya Trotter  Florence  
BA, Criminology, The Ohio State University  
JD, Northern Kentucky University  

Keith Turner  Tri County  
Certificate, ISYS Microsoft Networking, Lakeland Community College  
AAS, ISYS Microsoft Networking, Lakeland Community College  

**GENERAL EDUCATION**

Sonya Barnes  Florence  
Ph.D., Toxicology, University of Cincinnati  

Josh Blair  Florence  
BA, Journalism, Northern Kentucky University  
MS, Journalism, Ohio University  

Candace Browning  Florence  
BA, Sociology, University of Cincinnati  
MA, Sociology, University of Cincinnati
Kevin Burton  Florence
BA, History, Northern Kentucky University
MA, Political Science, University of Cincinnati

Richard Converse  Tri County
BS, Biology, University of Cincinnati
MS, Biological Sciences, University of Cincinnati

Dr. Bari Courts  Florence
BA, Mathematics, Kenyon College
MBA, University of Cincinnati
Ph.D., E-Business, Capella University

Meghan S. Curry  Tri County
BA, English Education, Northern Kentucky University
MA, English, Northern Kentucky University

Dr. Thomas Egan  Florence
BA, Sociology, Bellarmine University
MA, Sociology, University of Louisville
Ph.D., Sociology, University of Kentucky

Angela Hesson  Tri County
BA, English, Northern Kentucky University
MA, English Literature, University of Cincinnati

Scott Hill  Florence
BS, Political Science, Middlebury College
MBA, Xavier University

Darlene S. Hollon  Tri County
BA, English, Northern Kentucky University
MA, English, Xavier University

David Kauffman  Tri County
BS, Nutritional Sciences, The Pennsylvania State University
DC, Logan College of Chiropractic

Susan R. Kling  Florence
AA, Liberal Arts and Business, Pennsylvania State University
BA, Liberal Arts and English, Mount St. Joseph College
MA, Education, Northern Kentucky University

Steven Lakes  Florence
BA, English, Eastern Kentucky University
MA, English, Eastern Kentucky University

Steven M. Lewis  Florence
BS, Psychology, Northern Kentucky University
M.Ed., Special Education, Antioch University
MA, School Principal, College of Mount St. Joseph

Alicia McEwen  Florence
BA, Psychology, Ball State University
MS, Human Factors/Industrial Psych., Wright State University

Dr. Jennifer H. Miller  Florence
BS, Forensic Science, Eastern Kentucky University
Ph.D., Anatomical Sciences and Neurobiology, University of Louisville

Anthony Muro Florence
MS, Criminology & Criminal Justice, University of Nebraska
MS, Political Science, University of Nebraska

Dr. Robert Parker Tri County
BS, Human Biology, National College of Chiropractic
DC, National College of Chiropractic

Kevin Porter Tri County
MFA, Creative Writing, Full Sail University

Sharon Price Florence
BA, Communications, Virginia Wesleyan College
MA, English, Northern Kentucky University

Tracy Rawls Tri County
BS, Criminal Justice, University of Cincinnati
Certificate, Addictions, University of Cincinnati
MSW, University of Cincinnati

Sandra Rice Tri County
BS, Industrial Technology, Salem International University
MS, Higher Education, Walden University

Valerie D. Simmons Florence
BA, English, Indiana University
MLS, Indiana University

Patrick Stanley Tri County
Diploma, DeVry Institute of Technology
DC, Palmer College of Chiropractic

Joseph Statzer Tri County
BA, Political Science, Miami University
MA, Political Science, Miami University

Todd Stephen Tri County
BS, Mathematics, Marietta College
MS, Mathematics, Cleveland State University

Tanya Townsend Florence
AA, Pre-Secondary Education, University of Cincinnati
BA, English, Northern Kentucky University
MA, English, Northern Kentucky University

Rodney Umbstead Florence
AA, Liberal Arts, Mercyhurst Northeast College
BS, Biology, Morehead State University
MS, Biology, Morehead State University

Diane Vaillancourt Florence
BA, Mathematics, Thomas More College
M.Ed., Teacher as a Leader, Northern Kentucky University

Gerry Washington Tri County
BS, Business Administration Marketing, Ohio State University
MBA, Marshall University
JD, Capital Law School

Rachel N. Wolf-Severs          Florence
BA, Psychology, University of Dayton
MA, Clinical Psychology, Western Kentucky University

CRIMINAL JUSTICE

Stanley S. Worthington, MS     Tri County
BA, Physical Education, Franklin College
MA, Public Administration, Webster University
MS, Criminal Justice, Jacksonville State University

Sonja Crockett                Tri County
BA, Organizational Leadership, Wilmington College
MS, Criminal Justice, University of Cincinnati

Kimberly McCoy                Florence
BS, Psychology, Cincinnati Christian University
MA, Counseling, Cincinnati Christian University

Brent McCurley                Tri County
BS, Criminal Justice, University of Central Missouri
MS, Administration of Justice, University of Louisville

Kristin L. Ostrowski          Florence
BA, Criminal Justice and Political Science, University of Wisconsin
MS, Criminal Justice, University of Cincinnati
MBA, Interdisciplinary, University of Cincinnati

Jill A. Shelley               Tri County
AAS, Law Enforcement Technology, University of Cincinnati
BS, Criminal Justice, University of Cincinnati
MS, Criminal Justice, University of Cincinnati

Jodi Stanton                  Florence

Anthony J. Steimle            Florence
BS, Criminal Justice, University of Cincinnati

PARALEGAL STUDIES

Holly Simpson                 Tri County
BS, Criminal Justice, University of Cincinnati
JD, Northern Kentucky University

Alison Warner                 Florence
BA, Philosophy, Morehead State University
JD, Northern Kentucky University

Hannah Barnhorn               Tri County
BA, Humanities, Dowling College
JD, University of Dayton

Nancy J. Cutler
Florence
BA, Psychology, University of Cincinnati
MA, Community Planning, University of Cincinnati
JD, Northern Kentucky University

Donna Denham
Florence
Diploma, Nursing, Kentucky Baptist Hospital School of Nursing
BS, Psychology, Northern Kentucky University
BSN, Northern Kentucky University
JD, Northern Kentucky University

Erin C. Enderle
Tri County
BA, Political Science, Miami University
JD, Northern Kentucky University

Ashley F. Gray
Florence
BA, Psychology, University of Kentucky
JD, Northern Kentucky University

Jerrilynn Gundrum
Tri County
BS, Liberal Arts, University of Cincinnati
JD, Northern Kentucky University

Steven D. Jaeger
Florence
BA, History and Political Science, Thomas More College
JD, Northern Kentucky University

Hon. Steven R. Jaeger
Florence
BA, History, Thomas More College
JD, Northern Kentucky University

Michael J. Keeney
Florence
BA, History, Western Kentucky University
JD, Northern Kentucky University

Stephanie Lape
Florence
BA, History, Northern Kentucky University
JD, Northern Kentucky University

J. Erin McCabe
Tri County
BA, English, Xavier University
MBA, University of New Orleans
JD, University of Tulsa

Orville J. Miller
Florence
BS, Industrial Management, University of Cincinnati
JD, Northern Kentucky University

Tobi Shartzer
Florence
BA, History, East Tennessee State University
JD, Northern Kentucky University
M. Patia Tabar  Florence
AA, Theology, Ambassador University
BA, Theology, Ambassador University
MS, Environmental Law, Vermont Law School
MA, Public History, Northern Kentucky University
JD, Northern Kentucky University

Susan Zurface  Tri County
AAS, Arts & Science, Southern State Community College
BA, Sociology, Wilmington College
JD, Capital University

NURSING

Brenda Anness, RN  Tri County
AAS, Nursing, Miami University
BSN, Miami University
MSN, Walden University

Audrey Bonner, RN  Tri County
AAS, Nursing, Kentucky State University

Shannon Bowen  Florence
AAS, Nursing, Beckfield College
BSN, University of Kentucky

Jill Brummett, RN  Florence
AAS, Nursing, Northern Kentucky University
BSN, Northern Kentucky University
MSN, Xavier University

Emily Casey, RN  Florence
BSN, College of Mount St. Joseph

Kelly Donnelly  Florence
AAS, Nursing, Northern Kentucky University

Edward Fisk, RN  Florence
AAS, Nursing, Kentucky Community and Technical College System
BSN, Eastern Kentucky University

Nitashia Fryman, RN  Florence
BSN, Thomas More College

Taitum Godrey, RN  Florence
AAS, Nursing, Beckfield College

Michael Hanson  Tri County
Diploma, PN, Kentucky Community & Technical College
RN, Fortis College of Nursing

Margie Huber  Florence
Diploma, Nursing, Jewish Hospital School of Nursing
BSN, Northern Kentucky University
MSN, University of Kentucky
Marion Johnson, RN  Florence
Diploma, Practical Nursing, Butler Tech
AAS, Nursing, RETS Tech
MSN, Walden University

Angela B. Kiger, RN  Florence
AAS, Nursing, Northern Kentucky University
BS, Sociology, Northern Kentucky University
BSN, Northern Kentucky University
MSN, University of Cincinnati

Christole Kindred-Lane  Tri County

April Lang, RN  Tri County
AAS, Nursing, Northern Kentucky University
BSN, Northern Kentucky University
BS, Athletic Training Specialization, University of Evansville
MSN, University of Cincinnati

Emily Licata, RN  Florence
A.D.N., Nursing, Good Samaritan Hospital School of Nursing
BSN, Indiana Wesleyan University
MSN, Indiana Wesleyan University

Danielle Lockett  Florence
MSN, College of Mount St. Joseph

Tatum McGhee  Tri County
AAS, Nursing, Ivy Technical Community College
BSN, Ohio University

Darla Jo Moore, RN  Tri County
Diploma, Christ Hospital School of Nursing
BSN, Kettering College of Medical Arts
MSN, University of Phoenix

Keith Morris, RN  Florence
AAS, Nursing, Beckfield College
AAS, Engineering, Tidewater Community College
BSN, College of Mount St. Joseph

Tamara Mulroney  Florence
BSN, Anderson University

Tammy Neal, RN  Florence
AAS, Nursing, Beckfield College
AAS, Surgical Technology, Cincinnati State

Denise Pattison, RN  Florence
BSN, University of Cincinnati
MSN, Georgetown University

Michelle Racke, RN  Florence
AAS, Nursing, Northern Kentucky University

Amie Rich  Florence
BSN, Northern Kentucky University

Brittany Schutzman, RN Florence

Scott Sites Tri County
AAS, Nursing, Sinclair Community College
MSN, University of Cincinnati

Jan K. Skavdahl, RN Florence
Diploma, Nursing, The Christ Hospital School of Nursing
AAS, Nursing, Ventura Community College
BSN, California Lutheran University
MSN, University of California

Angela Smith, RN Tri County
AAS, Nursing, RETS Nursing
BSN, Chamberlain College of Nursing

Johannah Smith, RN Florence
LPN, Saint Luke School of Practical Nursing
AAS, Nursing, Ivy Technical Community College
BSN, Northern Kentucky University

Mary Ann Swing, RN Florence
Diploma, Nursing, Christ Hospital of Nursing

Doug Vestring Florence
AAS, Nursing, Beckfield College

Charity Washington, RN Tri County
AAS, Nursing, Eastern Kentucky University
BSN, Eastern Kentucky University

Aimee Wethington, RN Tri County
AAS, Nursing, Eastern Kentucky University
BSN, Eastern Kentucky University

JoDee Willson-Kremer, RN Florence
AAS, Nursing, Gateway Community & Technical College

Sandra Worley, RN Tri County
AAS, Nursing, Sinclair Community College
BSN, Indiana Wesleyan University

Andrea J. Ziser, RN Tri County
AAS, Nursing, Northern Kentucky University
BS, Nursing, University of Kentucky
MEd, Agency and Community Counseling, Xavier University